

WEST CONTRA COSTA HEALTHCARE DISTRICT

BOARD POLICY Section II - #12	Page 1 of 1
	Effective Date: 02/29/96
Subject: Orientation of New Board Members	Revised Date: 05/23/12
	Approved By:

Upon the election or appointment of new Board or Committee members, as early as practical and convenient, the new members should be given a complete tour of the layout and operation of the District. Background information, such as a brief history of the District and its developments, should be made available to the new members.

The Chief Executive Officer should see that the members meet and are acquainted with District employees as considered appropriate or as requested by the new member. Opportunity should be available for the new members to discuss with Administration the overall operation of the District or any particular area of interest.

New members of the Board and Governing Body should meet with the following individuals:

- Legal counsel for a review of District formation and appropriate legislation for healthcare districts, a review of the Brown Act and other legal aspects of District governance.
- The Chief Executive Officer to explain the fiduciary, moral and ethical responsibilities of the Board, as well as the legal responsibility for other pertinent matters.
- Any other individual or group, such employee associations, as requested by the new member.
- New members of other Committees should be oriented as appropriate to the function of that Committee.