

**WEST CONTRA COSTA HEALTHCARE DISTRICT**

<b>BOARD POLICY</b> Section II #7	Page 1 of 1
	Effective Date: <b>05/23/12</b>
Subject: <b>Conflict of Interest</b>	Revised Date:
	Approved By:

General Rule

The District has adopted Section 18730 of Title 2 of the California Code of Regulations, as it may hereinafter be revised, as the District's standing Conflict of Interest Code, supplemented by this Appendix. An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

Designated Employees in Category "1" Must Report:

All investments, interests, in real property, income, including gifts and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position of management. Financial interest are reportable only if located within the Hospital District or if the business entity is doing business or planning to do business within the Hospital District (and such plans are known by the designated employee) or has done business within the Hospital District at any time during the two years prior to the filing of the statement.

Designated Employees in Category "2" Must Report:

Investments in any business entity and income, including gifts from any source and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which, within the last two years has contracted or in the future foreseeably may contract with the West Contra Costa Hospital District to provide services, supplies, materials, machinery, or equipment.

**EXHIBIT "A"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Category</u></b>
Members of District Board of Directors	1 & 2
Members of the Governing Body	1 & 2
Chief Executive Officer	1 & 2
Chief Operating Officer	1 & 2
Vice Presidents	1 & 2
Purchasing Agent	1 & 2

## **EXHIBIT "B"**

### **Disclosure Categories**

#### **General Rule**

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

#### **Designated Employees in Category "1" Must Report:**

All investments, interests, in real property, income, including gifts and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position of management. Financial interest are reportable only if located within the Hospital District or if the business entity is doing business or planning to do business within the Hospital District (and such plans are known by the designated employee) or has done business within the Hospital District at any time during the two years prior to the filing of the statement.

#### **Designated Employees in Category "2" Must Report:**

Investments in any business entity and income, including gifts from any source and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which, within the last two years has contracted or in the future foreseeably may contract with the West Contra Costa Hospital District to provide services, supplies, materials, machinery, or equipment.

#### **Designated Employees in Category "3" Must Report:**

Investments in any business entity and income from any source and status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which has within the last two years contracted, or foreseeably may contract with West Contra Costa Hospital District to provide services, supplies materials, machinery or equipment which are related to the following areas: